



**DEARNEVALLEYCOLLEGE**

FULL-TIME COURSE GUIDE 2008/09

Welcome to

# Dearne Valley College

your future starts here...



## Open evenings

Whether you dream of owning your own company, think you've got the determination to work in IT or see yourself as a beautician... DVC has a course for you!

Come along to one of our open evenings and you'll get the chance to:

- Look around the college at our excellent facilities
- Meet tutors and support staff
- Chat to some of our students about college life
- Get all the information you need about studying here at DVC

Our open evenings take place at the Manvers Campus, 5.00pm to 8.00pm on the following dates:

- 8th November 2007
- 6th December 2007
- 24th January 2008
- 21st February 2008

If you would like advice on higher education opportunities, come along to our open evening on:

- 8th November 2007







To find out more call the enquiry line

on T: 01709 513355

Bring your family and friends along with you too - they are  
**more than welcome!**

# Facilities and services



## Customer Information Services (CIS)

Based at the Manvers Campus, they provide a whole range of support including reception and general enquiries.

## Opening times

### Manvers Reception (term-time)

Monday 8.30am to 5.00pm  
Tuesday to Thursday 8.30am to 8.30pm  
Friday 8.30am to 4.30pm

### Manvers Reception (out of term-time)

Monday to Thursday 8.30am to 5.00pm  
Friday 8.30am to 4.30pm

### Rockingham Reception (term-time)

Monday 8.30am to 5.00pm  
Tuesday to Thursday 8.30am to 8.00pm  
Friday 8.30am to 4.00pm

### Rockingham Reception (out of term-time)

Monday to Thursday 8.30am to 5.00pm  
Friday 8.30am to 4.00pm

To find out more call the enquiry line on T: 01709 513355

### Manvers Diner and Rockingham Refectory

Provides food and drink to suit most tastes and dietary requirements throughout the day during term-time.



"Learning and guidance centres are welcoming and well resourced"

**"Very good personal support for learners"**

Ofsted Inspection, 2007



### Learning Centre

The refurbished college Learning Centre at the Manvers Campus has a range of resources to help you with your studies, including:

- A wide variety of books, journals, magazines, PCs and CD ROMs
- Access to the Internet
- Group and quiet study areas
- Friendly staff
- IT facilities

As a student you will be able to access these facilities during normal opening times.

There is also a smaller Learning Centre at the Rockingham Centre.

### Student Services

Offers a private and confidential setting for you to get help from a team of specialist staff. They can help with issues such as: alcohol

and drug advice, careers guidance, counselling, health and welfare, student funding and sexual health. The Connexions Adviser is also based at Student Services.

### Opening times (term-time)

Monday to Thursday 8.45am to 5.00pm

Friday 8.45am to 4.00pm



DVC Sports offers an excellent range of sports and fitness facilities for both students and the general public, including:

- 5-a-side football courts
- Sports hall
- Air conditioned fitness suite with state-of-the-art equipment
- Full-size floodlit Astro turf pitch
- Tennis/netball courts
- Fast-tan sunbed and saunas
- Kids fitness and kids clubs
- Fitness classes (yoga, boxercise etc)

As a college student, you'll be able to take advantage of a special reduced rate.

### Beauty Salons

We have two training salons which are open to the public, the DVC Salon at the Manvers Campus and the Griffin Salon at the Rockingham Centre in Wath. They both offer a wide range of beauty and holistic treatments at competitive prices. So why not treat yourself and book a relaxing treatment today!

### Griffin Restaurant

The Griffin Restaurant, based at the Rockingham Centre in Wath, is a real working environment and an important part of the Centre of Vocational Excellence in Hospitality and Catering at the college. It offers good food and excellent service in a relaxing environment. The restaurant is open each week (term-time only) for lunch service on Tuesdays, Thursdays and Fridays.

### Travel Counsellor

Why not book yourself a bargain holiday with our on-site Travel Counsellor based in the foyer at the Manvers Campus.

### Smoke free college

All college campuses are smoke free. This is in line with government legislation.

# Support for success

## “Safe and secure learning environment”

“Many speak warmly of their success in the college”

Ofsted Inspection, 2007

We are keen to help all our students achieve their full potential and their qualifications, so that they can move on to the next stage. Many of our students make spectacular progress which was confirmed in the Ofsted Inspection in February 2007.

### Programme tutors

Are there to help you with all sorts of questions and problems, as well as monitoring your achievement, progression and general well-being.

### Tutorial assistants

Will work with you and your programme tutors to support progress on your course, as well as working with other support staff such as the EMA Coordinator to monitor attendance for EMA payments.

### Literacy and numeracy support

Tutors will help you to improve communications, literacy and numeracy skills, either through group or individual sessions so that you are better prepared for future study and employment.

The Learning Centre and Student Services also provide invaluable support for students.

### For under Fives

Is an on-site nursery with some reserved places for our full-time students. Contact Student Services on T: 01709 513149 for more information.

### Help with money

For information and details of financial support whilst you are a full-time student, see the Money Matters page, or contact Student Services on T: 01709 513149.

### Equality and diversity

DVC recognises the richness brought to the organisation through the diversity of its students and staff. We recognise individual worth and endeavour to support you in reaching your full potential. We will take positive action against any form of discrimination and inequality that you encounter as a student at the college.

### Help with disabilities

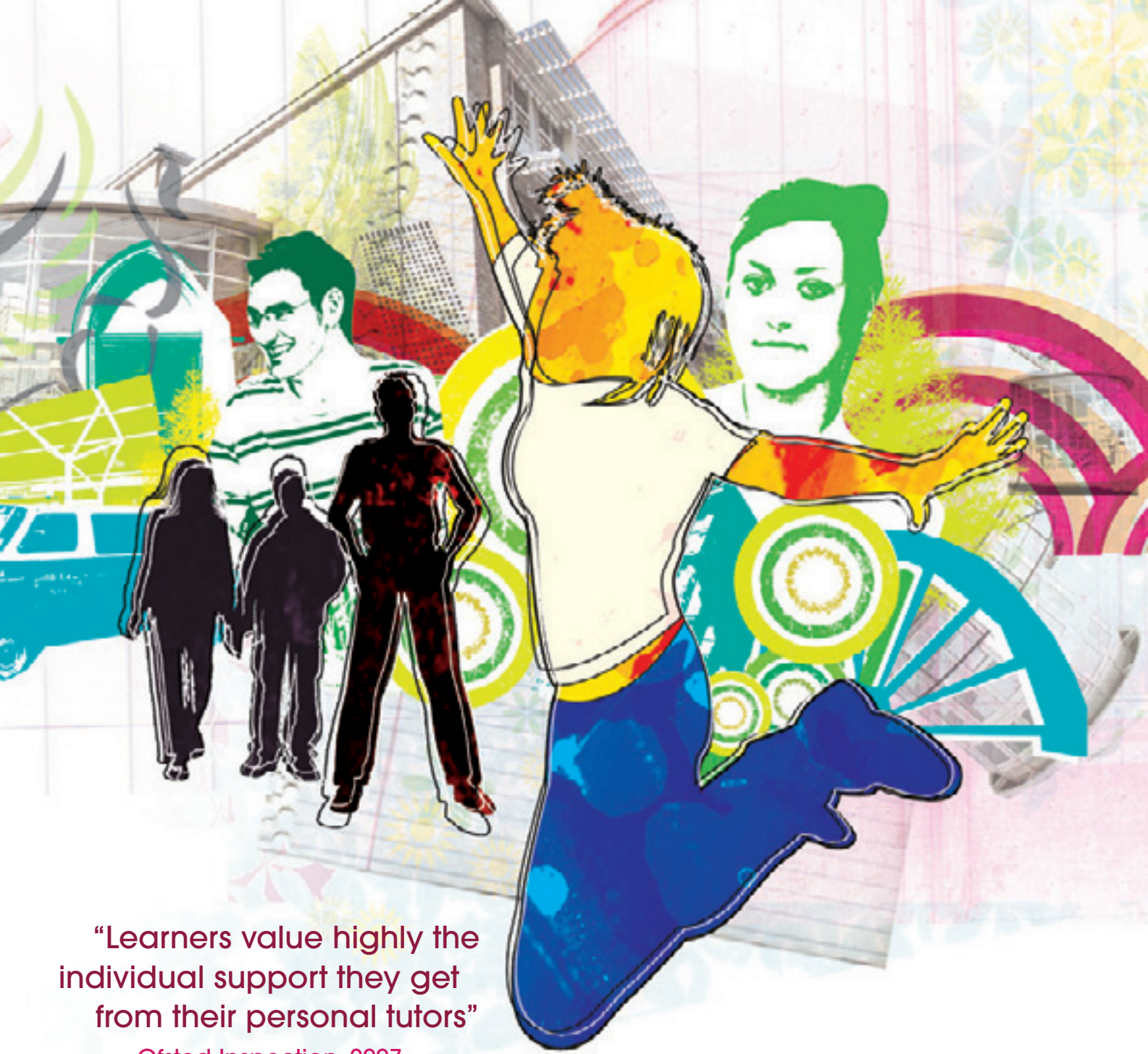
If you have a disability or a particular need that means you require extra help e.g. special equipment or classroom support, contact Student Services on T: 01709 513149. They will put you in touch with our Disability Officer, who will discuss your particular needs and what we can do to help.

### Child protection

DVC has a Child Protection Policy to ensure that all young people and children attending activities in the college do so in a safe and secure environment. The policies set out the steps we take to protect children and young people and the procedures we would use to deal with any issues.







“Learners value highly the individual support they get from their personal tutors”

Ofsted Inspection, 2007



# Money matters

Coming to college can sometimes be a costly business, but we can give you all the help and support you need





### Learner Support and Welfare Funds

The college has a number of funds which are there to help if you find yourself in financial difficulties that are affecting your attendance at college and your studies. Learner Support Funds can be used to buy special equipment, help with travel expenses and any other costs related to attending college to study.

These means-tested funds are limited and are allocated based on specific priorities and criteria.

### Education Maintenance Allowance (EMA)

If you are aged between 16 and 19 and taking a full-time course, you may be able to receive an EMA. It can pay you up to £30.00 per week while you are at college depending on your household income. You need to apply before you start college, so if you have not applied contact the EMA Co-ordinator on T: 01709 513333 as soon as you can.

Payment is made each week into your bank account, dependant on your attendance. There are also £100.00 bonus payments linked to your performance on your main course and core skills.

The number of bonus payments will be either two or five depending upon the length of your course.

If you need an application pack contact the college, local Connexions service, your school or you can request a pack on-line at [www.ema.dfes.gov.uk](http://www.ema.dfes.gov.uk)

### Adult Learning Grant (ALG)

If you are aged over 19 and studying your first full level 2 or 3 qualification, you may be able to apply for an ALG of up to £30.00 per week. This grant is to help support students who are not receiving support from any other training allowances.

### Support with childcare costs

The college is able to provide support for your childcare costs if you are a full-time student, either for part or the full year.

### Care to Learn

If you are aged 16-19 the college receives funding to pay for the childcare you require.

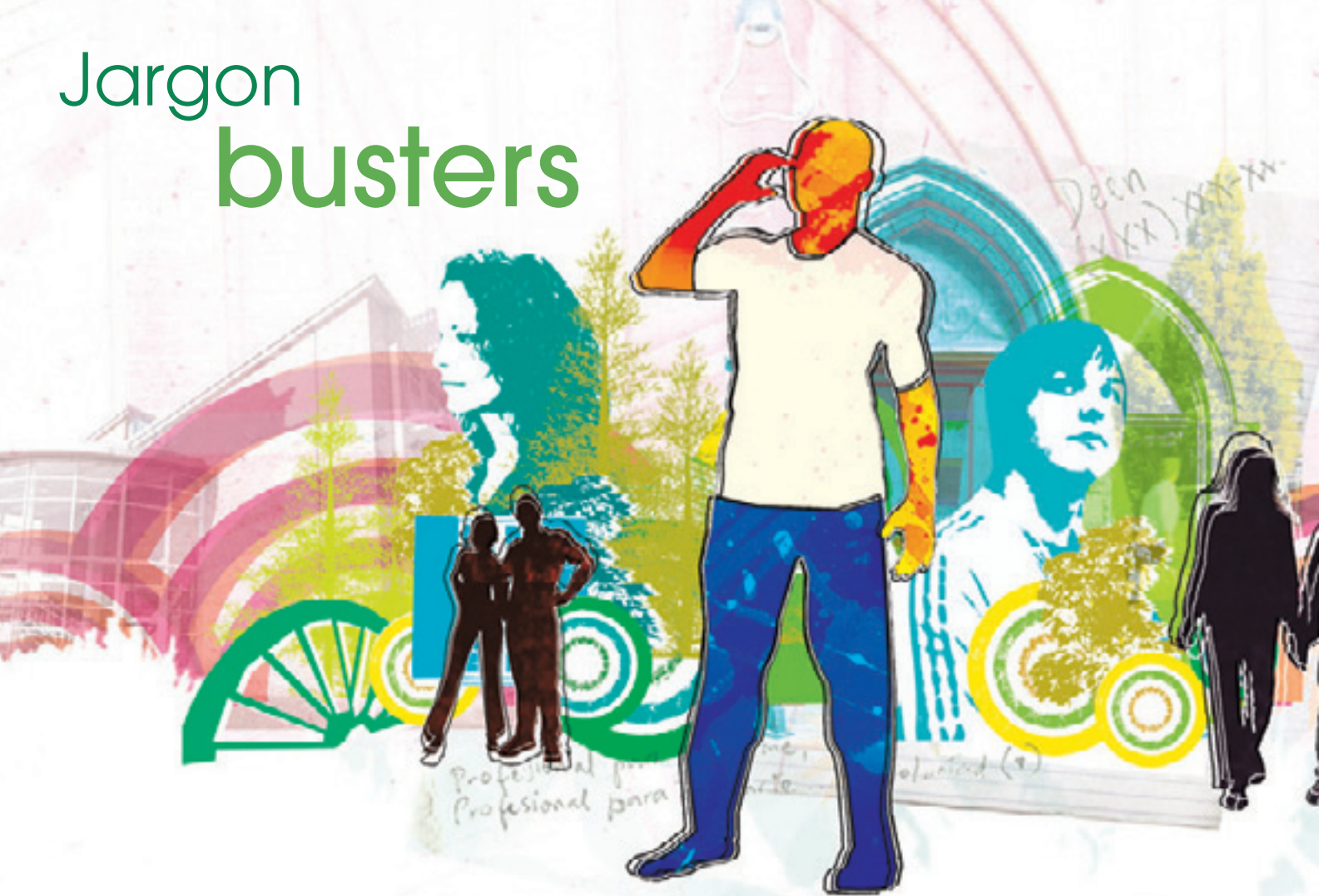
**For additional information contact Student Services  
on T: 01709 513149**

**"Very good development of learners'  
personal qualities and self esteem"**

**Ofsted Inspection, 2007**



# Jargon busters



## ACA

Advanced Construction Award

## Advanced

Refers to the level of study

## ASME

American Society of Mechanical Engineers

## BTEC

Business and Technology Education Council  
An awarding body which offers well respected qualifications that can be studied at different levels

## C & G

City and Guilds - An awarding body for work related qualifications

## CACHE

Council for Awards in Children's Health and Education  
An awarding body for childcare qualifications

## CIEH

Chartered Institute of Environmental Health - An awarding body for environmental and public health qualifications

## CITB

Construction Industry Training Board  
An awarding body for construction courses

## Core Skills

Alongside your main course you will study key skills such as communication, numeracy and working with others



**“Accommodation is good  
and some specialist  
resources are outstanding”**

Ofsted Inspection, 2007



#### CoVE

Centre of Vocational Excellence  
An award from the Learning and Skills Council that shows we are a specialist college in our awarded areas

#### EMA

Education Maintenance Allowance

#### Entry

Refers to the level of study

#### FCA

Foundation Construction Award

#### FE

Further Education

#### GCSE

General Certificate of Secondary Education

#### HE

Higher Education

#### HNC

Higher National Certificate  
A part-time HE course

#### HND

Higher National Diploma  
A full-time HE course

#### ICA

Intermediate Construction Award

#### ICT

Information and Communication Technology

#### Intermediate

Refers to the level of study

#### Level 1, Level 2 and Level 3

Refers to the level of study

#### LSC

Learning and Skills Council

#### NCFE

Northern Council for Further Education  
An awarding body for a range of qualifications

#### NVQ

National Vocational Qualification

#### OCR

Oxford, Cambridge and Royal Society for Arts  
An awarding body for a range of qualifications

#### RIPHH

Royal Institute of Public Health and Hygiene  
An awarding body for environmental and public health qualifications

#### RSH

Royal Society of Health  
An awarding body for public health qualifications

#### UCAS

Universities and Colleges Admission Service  
An organisation that processes HE applications

#### Vocational

Work-based

#### VRQ

Vocationally Related Qualifications  
Qualifications related to employment

# What level can I study?

Whatever your exam results DVC will have a course for you!

With the qualifications and experience you have gained in education and in everyday life, you'll need to know the best options available to you.

Our simple guide shows what level of study is best for you.

**"I didn't do too well in my GCSEs"**

Look through the course guide and choose either foundation or level 1 courses.

**"I've got a GCSE average of D - what should I go for?"**

Options open to you are first diplomas or other level 2 courses.

**"I got 4 GCSEs at grade C and above, and I got a D in English. Where do I go from here?"**

That's great! Choose either national certificates, national diplomas, advanced or level 3 courses.

**"I didn't quite get the results I expected - Help!"**

If you don't meet the course entry requirements you can still be considered for exceptional entry. A decision will be made by the Head of Division based on the additional information you are able to provide and if we feel it is in your best interest.

**"Learners really enjoy their work and are well motivated"**

Ofsted Inspection, 2007







# Getting to grips with the levels

	Level 1	Level 2	Level 3
<p><b>Entry Requirements</b></p> <p>All applicants for full-time courses are invited in for a selection process specific to the courses applied for</p> <p>At each level there is the opportunity for an exceptional entry if you don't exactly meet the requirements</p>	<p>No formal qualifications required, but previous experiences will be taken into account and you may need to take a vocational assessment</p> <p>You must be keen to learn!</p>	<p>An average of GCSE grade D or a merit/credit on a vocational level 1 qualification, as well as enthusiasm to develop a range of skills</p>	<p>4 GCSEs at grade C or above or a merit/credit on a full level 2 vocational qualification. A minimum of grade D English or level 2 key skill communication is also required. Some courses may also require a grade C in specific areas relating to your chosen area of study</p>
<b>Duration</b>	Usually 1 year	Usually 1 year	Usually 2 years
<p><b>Progression opportunities:</b></p> <p>At DVC</p> <p>Employment and work-based learning</p>	<p>Level 2 qualifications such as a first diploma, an NVQ or other full level 2 courses</p> <p>If you gain employment, ask about an Apprenticeship to ensure you continue to gain nationally recognised qualifications. This means you can earn and learn!</p>	<p>Level 3 advanced qualifications such as a national certificate, national diploma or NVQ level 3</p> <p>If you gain employment, ask about an Apprenticeship or Advanced Apprenticeship to ensure you continue to gain nationally recognised qualifications. This means you can earn and learn!</p>	<p>Many students progress to HE courses such as HNC, HND, foundation degree or university degree</p> <p>If you gain employment, ask about an Advanced Apprenticeship to ensure you continue to gain nationally recognised qualifications. This means you can earn and learn!</p>

# Progressing from level 3 to Higher Education (HE)

All students who achieve a level 3 course are provided with advice and guidance on how to progress to HE. DVC has worked hard to provide progression routes for students that will enable them to progress into HE and ultimately obtain a degree or equivalent award.

For most students who complete a level 3 course here at DVC, there is the opportunity to progress to HE and still study at the college.

Courses are full-time, but there is the opportunity for some students to access part-time HE courses. This gives students the chance to study in the evening whilst still being able to pursue a career. Higher level qualifications are aimed at meeting both the needs of students and the local skills sectors.

The college has strong links with Sheffield Hallam University (SHU) and in 1999 became an Associate College. This partnership has led to a formal agreement, which enables our HND students to progress into the third year of honours degrees in a variety of subjects. This relationship is continually developing through the activities of Higher Futures which is the Life Long Learning Network for the sub-region.

The college seeks to provide a challenging but supportive HE environment to a community with little or no tradition of HE. In a previous NFER (National Foundation for Education of Research) survey, it was revealed that only 10% of the parents of our level 3 students had progressed onto HE.

The success of our students is quite clearly evident by the huge number of family members who attend the annual graduation ceremony to share their achievement. As a result of this success, confidence grows and a great number of these students now progress to complete degree courses.





If you are enrolled on a level 3 qualification at the college, you will probably benefit from funding aimed at increasing participation into HE.

In recent years the college has benefited from the Aim Higher initiative to increase awareness of progression routes. This gives students on level 3 courses the chance to raise aspirations and promote achievement. This strategy has worked well, as a great deal of the growth in HE numbers has been due to students' increased desire to stay with the college and continue to study at a higher level.

As new industries begin to move into the area, the population requires different and higher level skills. DVC has recognised this and has been extremely proactive in meeting such needs by providing higher level courses that enable students to develop these much needed skills.

The college is currently developing foundation degrees in a number of vocational areas such as: health and well-being, sports coaching and development and care. We will work with the Life Long Learning Network to achieve this.

DVC remains committed to meeting the needs of both local students and local employers by providing high quality vocational HE.

### HE courses available at DVC:

#### Certificate in Education

#### Higher National Certificates

- Business
- Computing

#### Higher National Diplomas

- Public Services
- Travel and Tourism Management
- Sports and Exercise Science
- Business Management
- Computing

For more information on HE, come along to our open evening on 8th November 2007 or call the HE Administrator on T: 01709 513101



# How to apply





### Step 1. Completing your application form

Application forms are available from the college and your school. If you would like us to post an application form to you, please call the college on T: 01709 513355

**Make sure you complete your application form carefully and if you need any help give us a call. Once you've completed your application form, return it to us at our FREEPOST address (you don't need to use a stamp):**

**Admissions  
Dearne Valley College  
FREEPOST SF50  
Manvers Park  
Wath upon Dearne  
Rotherham  
S63 7BR**

### Step 2. Acknowledgement of your application

When your application has been received we will write to you within a week to confirm we have received it. We will then contact you with an interview date.

### Step 3. Meet the tutors

We invite everyone who applies for a course at the college to meet the tutors. This is an informal chat for you to find out more about the course and where it leads. It also allows us to make sure that it is at the right level for you. You must attend this to make sure you get on a course.

You will then be offered a place at the college on the course most appropriate to you. In most cases this will be a conditional offer and depends upon you achieving the required grades at GCSE. You should receive written confirmation of this within 14 days of your interview. You then need to return your acceptance slip to confirm that you are interested and to reserve the place offered.

### Step 4. Keeping in touch

We will keep in touch with you until it's time to start your course and keep you up-to-date with all the events that are happening at the college. There are often events over the summer for prospective students.

If you need further information:

**T: 01709 513355 E: [learn@dearne-coll.ac.uk](mailto:learn@dearne-coll.ac.uk) W: [www.dearne-coll.ac.uk](http://www.dearne-coll.ac.uk)**

# Enrichment

Enrichment is about getting the most out of your time with us and finding all kinds of learning enjoyable. It's about getting on with your work, making more friends, trying new things and getting qualifications that will help you to get a job, by making you stand out from the crowd.

## Additional qualifications

You can take some additional qualifications while you are with us, whatever course you are taking. These might include:

- Something to help you with any future job e.g. word processing, web design, health and safety, customer care or an enterprise qualification
- Job-specific training e.g. the ABTAC travel agency qualification, if you think you might want to work in a travel agency but are currently doing another course
- Sports coaching qualifications - because you have an interest in sport or play for a local team

All of these activities can make your time at college more fun and give you the chance to mix with people outside your own course.

## GCSEs and A levels

We offer a limited number of GCSE, AS and A2 level courses, such as PE or English, which you can take alongside your main course. This includes some GCSE re-sits.

These are part of our options programme for all full-time students. Please ask your tutor about subjects you may be particularly interested in.

## Core Skills

We want all our students to do well in life and be able to succeed in employment. Your main qualifications are important, but so are other skills such as: working with others, problem solving, literacy and numeracy.

As a full-time student you will be supported to develop your communication, numeracy and IT skills and be expected to achieve qualifications or show that you have made progress. We are also keen that you develop enterprising skills. This means developing your drive, confidence and creativity to recognise and seize opportunities.

Everyone has an assessment at the start of their course to ensure that they are studying these skills at the right level and to make sure that they get the support they need.





# Message to parents and carers

Our recent Ofsted Inspection  
shows we are an ideal place for  
young people to learn!



As a parent as well as a Principal, I know that you will want the best for your young person. Although they sometimes don't agree with us about what is best, they appreciate our interest and support. Once a young person has finished having to go to school, they will only succeed in education if they are interested in what they are doing and feel supported.

Inspectors spent a lot of time talking to our students and reported that **"many students speak warmly of their success in the college and the impact this has had on their lives and their aspirations. They talk confidently of their learning and learn good vocational and communication skills."** I am very proud that our students were able to give the college this endorsement.

We also have to help them accept that having decided to come to college, there is work to be done and they need to be organised to balance this with their social life and possibly part-time work.

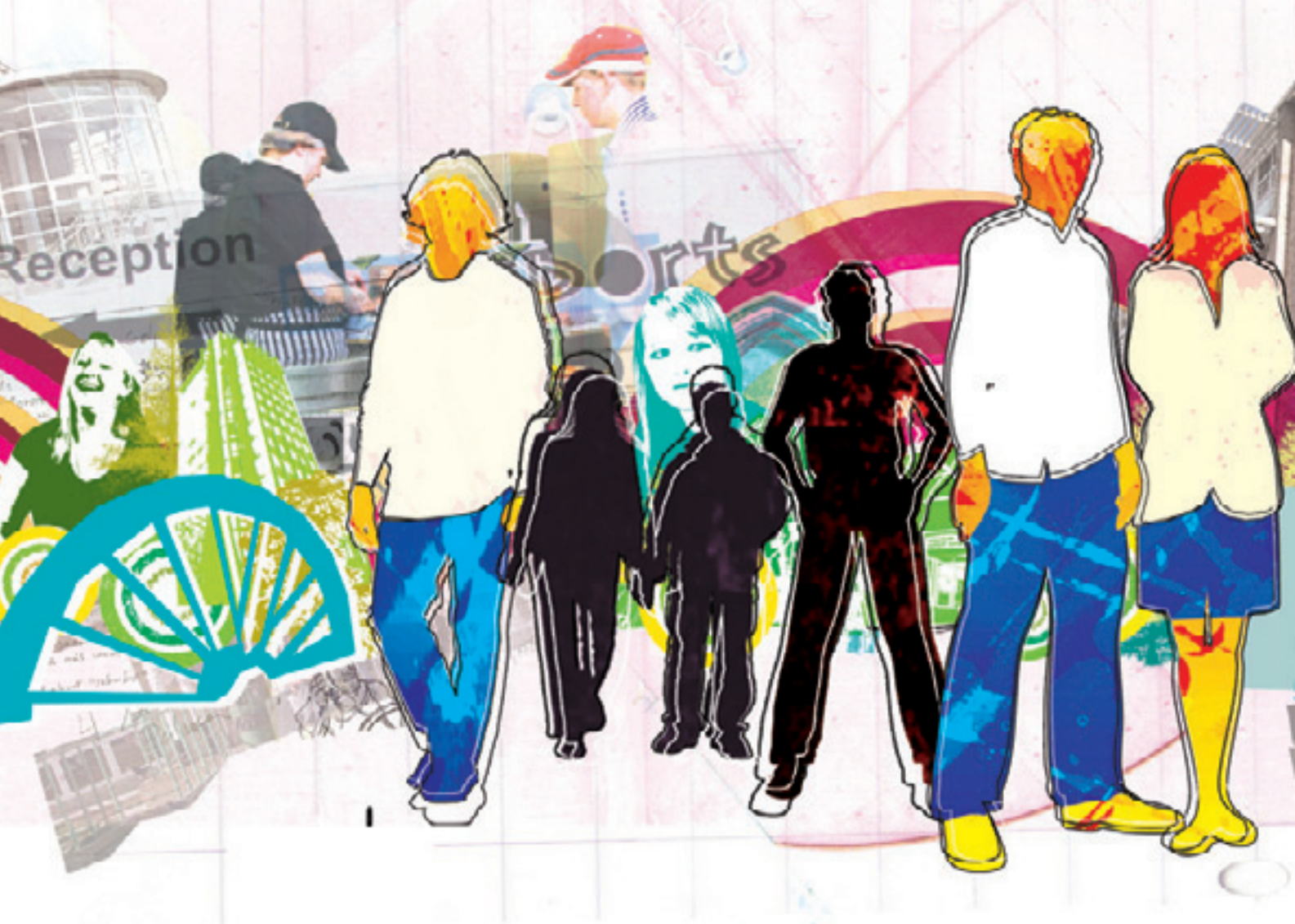
All the courses we offer at DVC are aimed at vocational areas. The emphasis for full-time students is on developing skills for the world of work whether they do that straight after leaving college or at a later stage. Don't worry if their choice of area isn't yours. The essential skills and qualities needed for the future including confidence, communication, teamwork, problem solving etc. are developed in every area. Each student will have their own Skills Development Plan which will set out the steps they need to achieve their career goals. They will be supported all the way by their personal tutor and a committed team of staff.

Do try to visit the college; particularly if you live in the areas of Barnsley, Doncaster or Rotherham, which make up the Dearne Valley. This is your local college, a smaller college, with a commitment to support and success.

We offer a safe, mature learning environment without the distractions of a town centre site. Our excellent facilities for learning and leisure provide young people with the best possible environment in which to flourish and succeed. Dearne Valley is a college I would be happy for my children to attend. I hope you will come to see if it is the right next step for your young person.

Whatever they decide, we wish them every success.

*Sue Ransom*  
Sue Ransom, Principal



# Apprenticeships

With an Apprenticeship at DVC you can work and get training!

## Is it for me?

You will need to be under 24 years of age and be in relevant employment or be motivated to find a suitable placement or employer. You will be in college 2 days per week and spend the rest of the week in the workplace.

DVC offer Apprenticeships in the following areas:

- Floor and Wall Tiling
- Plastering
- Joinery
- Brickwork
- Painting and Decorating
- Business Administration
- Exercise and Fitness
- Sport and Leisure Operations





### What is in it for me?

You will gain qualifications that employers recognise and real work experience to make you stand out from the crowd! You can achieve an NVQ, technical certificate and skills in numeracy/literacy. You will start on a level 2 Apprenticeship and can progress to level 3, and could even go onto university.

The harder you work, the quicker you will achieve, but on average it takes 12-18 months. Your pay will be decided between you and your employer (minimum £80.00 per week). Some placements may not pay but you could look to claim EMA to support your training. See the Money Matters page.

### Training Pays
















Are you aged between 16 and 18 and in a job without any qualifications? At DVC we can help you gain those qualifications and put you in touch with an adviser who can support you through the experience.

And you don't just get qualifications! Both you and your employer could receive a bonus payment if you successfully complete your course.

**For more information on Apprenticeships and Training Pays, please call the Business Training Team on T: 01709 513147**

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-  Motor Vehicle Body Repair
-  Public Services
-  Skillbase
-  Sport and Physical Recreation
-  Travel and Tourism
-  Welding and Fabrication



# Art and Design



If you enjoy design and have a talent for art, this course will teach you new techniques and help develop your ideas.

You will follow a broad-based programme, learning to experiment and become creative artists. Included in the courses are cutting edge computer aided design (CAD), three dimensional design and a range of other specialisms, as well as traditional techniques such as drawing and painting.

Our courses provide a stepping stone to further education or a career where an art background is invaluable.

## You will get the chance to:

- Show your work at the college's annual art exhibition
- Work with specialist artists and tutors
- Visit sculpture parks, galleries and art exhibitions
- Enter art related competitions

Past students have visited Yorkshire Sculpture Park, the National Mining Museum and The Deep.

## Full-time Art and Design courses:

- BTEC Introductory Diploma
- BTEC First Diploma
- BTEC National Certificate

## You will also have the opportunity to gain additional qualifications:

- NCFE Drawing and Painting Level 1
- NCFE Drawing and Painting Level 2
- NCFE Sculpture Level 1
- NCFE Sculpture Level 2

Success on the national certificate can also take you on to HE either here at DVC or university.

# Beauty Therapy

Beauty therapy is a growing industry offering excellent opportunities for the well trained individual.

At DVC we offer a range of qualifications which will open up many avenues for you to pursue a professional career within the beauty industry.

We have excellent fully equipped salons which are open to the public, giving you the essential opportunity to work with clients and gain real-life experience.

We offer NVQs from level 1 through to level 3; each level covering a range of treatments and skills to prepare you for your career in the industry.

## Full-time Beauty Therapy courses:

- NVQ Beauty Therapy Level 1
- NVQ Beauty Therapy Level 2
- NVQ Beauty Therapy Level 3

All our NVQs are Vocational Training Charitable Trust (VTCT) nationally recognised qualifications.

## Depending which level you are on you will also have the opportunity to gain qualifications such as:

- Salon Hygiene
- Communications
- Numeracy
- Nail Art
- Nail Technology
- Indian Head Massage
- Body Tanning
- Ear Piercing
- A variety of short courses to offer valuable skills in addition to your main qualification





# Business and Administration

If you want to enter the business and administration sector, DVC has a range of courses to help. Whether in marketing, finance, sales or office administration, our courses will give you the skills that you need for employment or to carry on to HE.

## We offer:

- Regular visits to business organisations
- Excellent placement opportunities that are tailored to suit your needs
- The opportunity to learn practical skills
- Simulated work environments
- The chance to develop your ICT, literacy and numeracy skills
- Clear progression routes from foundation through to degree level - in the last two years, over 80% of business students progressed onto HE - mostly leading to honours degrees
- Staff with a wide range of experience and professional qualifications
- Excellent tutor support

Students also take part in numerous and wide ranging social and charity activities during their time at college.

## Full-time Administration courses:

- City and Guilds Diploma in Administration Level 2
- City and Guilds Diploma in Administration Level 3
- OCR NVQ in Administration Level 2
- OCR NVQ in Administration Level 3

To achieve an NVQ the candidate will need to attend a work experience placement in a local business organisation.

## Full-time Business courses:

- OCR National Certificate in Business
- OCR National Diploma in Business

## You can take some extra qualifications whilst studying, such as:

- Word Processing
- English
- General Studies
- Certificate in Financial Studies
- Certificate in Personal Effectiveness





# Catering and Hospitality



Our catering and hospitality courses are highly flexible and will allow you to develop at your own pace.

Our courses offer you the opportunity to join a friendly professional team where you will gain the skills to develop a career in the hospitality industry. Whilst on the course you will work in our practical, realistic environments to develop the necessary skills for the industry. You can also go on placements at high-class hotels and restaurants in the hospitality sector as well as visit places of interest and exhibitions. Plus, you can benefit from regular guest speakers who come into the college to give demonstrations and talk about a career in the hospitality industry.

## Full-time Catering and Hospitality courses:

- NVQ Food Preparation and Cooking Level 1
- NVQ Professional Cookery Level 2
- NVQ Food and Drink Service Level 2
- NVQ Hospitality Supervision Level 3

These qualifications will give you the knowledge and understanding of working in the hospitality industry. You will develop a good standard of cooking and food service skills to meet an ever changing sector. We are also currently developing an entry level course which will give you a general overview of the industry as a first step in your career.

## Alongside your main qualification you will also cover:

- Basic Food Hygiene and Safety
- Nutrition and Dietary Awareness
- Preparation for Employment
- Communication
- Numeracy

## South Yorkshire Catering and Hospitality CoVE

The Hospitality and Catering section has gained CoVE status (Centre of Vocational Excellence). As a result of the increased funding for the award, we have further developed the section with new equipment and learning resources for students. This keeps the section up-to-date with industry and helps our students to develop employment skills for their future careers.



# Childcare, Nursing and Care

If you are interested in working with children, or would like to enter one of the caring professions, then we offer a range of courses which will get you one step closer to reaching your goals.

The health and social care and early years sections, are proud to boast an innovative and highly motivated team of staff, who can offer up-to-date teaching methods and vocational expertise in the areas they are responsible for.

As well as the theoretical aspects of the courses, we see work experience placements as a vital and integral part of your chosen course. Our highly experienced Placement Officers work alongside you and the staff to ensure you are provided with realistic and appropriate experience. You can also progress onto HE courses in both the care and early years professions.

## We also offer:

- Simulated child care environment
- Excellent work placement opportunities - some leading to job offers
- A link with the University of Sheffield School of Nursing and Midwifery
- Staff with a wide variety of professional qualifications and experience
- Excellent tutor support

## Full-time Childcare courses:

- CACHE Foundation in Childcare and Education
- CACHE Certificate in Childcare and Education Level 2
- CACHE Diploma in Childcare and Education Level 3

## Full-time Health and Social Care courses:

- BTEC First Diploma in Health and Social Care
- BTEC National Diploma in Health and Social Care

Success on the national diploma can also take you on to HE either here at DVC or university.



# Computing and ICT

Do you want to work in technical support, web/games design, computer programming, or a job that involves the regular use of IT?

Are you thinking of going on to HE e.g. HND or degree? DVC has a computing course that will help you achieve your goal.

All our ICT courses involve hands-on practical work, which will equip you with skills relevant to a wide range of jobs in the IT industry. The college has excellent, up-to-date facilities and offers professional qualifications (e.g. Microsoft, Comptia) alongside your main course.

All courses include both educational and social visits, as well as guest speakers from the industry and work-related activities.

## Full-time Computing, ICT and System Support courses:

- BTEC Introductory Diploma in IT @ Work - Level 1  
An introduction to the skills and knowledge needed to work in the IT industry
- BTEC First Diploma for IT Practitioners - Level 2  
A general IT course, covering a range of software and Internet tools
- IT Systems Support Technician - Level 2  
A very practical course, for those wanting to work as a technical professional
- BTEC National Certificate/Diploma for IT Practitioners - Level 3  
This course is ideal for those wanting to progress to HE or work as a computing professional. It covers a wide range of subjects including Computer Games Development, Web Design and Multimedia, Programming, Systems Analysis, Networking and many more







# Construction



We offer a range of courses at foundation, intermediate and advanced levels. You can also study NVQ level 1, 2 or 3, providing on-site evidence can be produced.

You work with a whole range of people, just as you would on-site, spending most of your time in the workshops on practical assignments. There are classroom-based sessions and paperwork - but you are given plenty of support with this if you need it.

## We also offer:

- State of the art workshops
- Construction Skills Network approved
- Experienced tutors with up-to-date industry knowledge
- New wet-trades workshop
- Safety boots, hats and overalls may be provided

## We offer Construction Skills, City and Guilds FCA/ICA/ACA and NVQ level 1, 2 and 3 in:

- Brickwork
- Carpentry and Joinery
- Painting and Decorating
- Plastering
- Wall and Floor Tiling

For some courses you may be able to get employed status through the Construction Skills Training Scheme.

## Construction CoVE

The Construction section has gained CoVE status (Centre of Vocational Excellence). As a result of the increased funding for the award, we have been able to further the development of the section with new equipment and learning resources for our students. This keeps us in touch with the industry and helps our students to develop employment skills for their future careers.

# Engineering

You will learn the basic principles before going on to develop your skills through practical sessions in welding and fabrication.

Our well-equipped workshops provide the machinery and our experienced tutors provide the know-how. On completing your course you will have the skills and knowledge to get into employment, progress onto the next course or have the best of both worlds with an Apprenticeship.

## Full-time Engineering courses:

- NVQ Performing Engineering Operations Level 1
- NVQ Performing Engineering Operations Level 2

## You may also gain additional qualifications in:

- Abrasive Wheels (College Certificate)
- Health and Safety Certificate





# Logistics and Transport



## What is it?

Logistics is the UK's 5th largest industry, employing over 1.7 million people and touching every business and household. The Dearne Valley has one of the highest growth rates among local employers. Logistics covers all activities relating to the movement (by road, rail, sea and air) and supply of goods. Its main function is planning and controlling the transport, storage and distribution of materials to ensure goods are available in our shops and manufacturing companies precisely when required.

Salvesens, DHL, Eddie Stobart, Beatson Clark, Norbert Dentressangle and Next are just a few of the large national and local logistics companies you may have heard of, or seen on our motorways. There is a vast range of job opportunities within the logistics sector, at all levels, with excellent career progression.

The new BTEC courses at DVC will prepare you for employment in a variety of roles in the logistics industry e.g. shipping clerk, transport assistant and traffic operator. You could also progress to HE for those who might want a management career in logistics. The courses are supported by a whole range of local and national logistics companies and students will have the opportunity for visits and real work experience.

## Full-time Logistics courses

(involve around 18 hours per week in college):

- BTEC First Diploma in Logistics Level 2 (one year course)  
Provides a wide range of skills and knowledge for those who want to work in the logistics and transport industry
- BTEC National Certificate in Logistics Level 3 (two year course)  
Covers a wide range of subjects that will be essential if you want to work as a logistics professional or join a HE course. You will look at all aspects of the industry including: managing the supply chain, using ICT, stock control, transport planning and management and production planning

## What can I do afterwards?

Successful students on the BTEC first diploma may join the BTEC national course or enter employment in the logistics and transport industry at a junior level e.g. traffic operator or shipping clerk.

After completing the BTEC national, students can join a university degree or HND course. Alternatively, the course provides qualifications necessary for embarking upon a career as a logistics professional at a junior management level e.g. transport supervisor or in international freight.

# Motor Vehicle Body Repair

The NVQ course for body repair is a part-workshop and part-portfolio based course, but very practical.

You will work on cars which have been involved in accidents and rebuild them to a good standard. Although the qualification is in body repair, you also need to work on some mechanics and electrics, giving you a good grounding in all vehicle systems.

## We offer:

- An excellent workshop
- Separate spray shop
- Tutor support through the qualification paperwork
- Expert tuition from industry trained staff
- Excellent work placement opportunities
- Visits to motor and trade shows

## Full-time Motor Vehicle Body Repair courses:

- NVQ Motor Vehicle Body Repair Level 1
- NVQ Motor Vehicle Body Repair Level 2





# Public Services



These courses are for people who are considering a career in one of the public services, such as the police service or the armed forces.

As a public service student you may have the opportunity to benefit from:

- At least one residential focusing on outdoor activities, teambuilding activities and/or expedition skills
- Visiting speakers from a variety of the uniformed services
- Close working relationships with South Yorkshire Police
- Residentials with the Royal Marines and Army Youth Team
- Experienced tutors with in-depth knowledge

You may have the opportunity to take part in a short placement, working with the South Yorkshire Police Service as part of their Crucial Crew project.

**Full-time Public Service courses:**

- NCFE Certificate for Entry to the Uniformed Services Level 1
- NCFE Certificate for Entry to the Uniformed Services Level 2
- NCFE Certificate for Entry to the Uniformed Services Level 3
- BTEC First Diploma in Public Services
- BTEC National Diploma in Public Services
- BTEC National Diploma in Public Services (Forensics)

The BTEC diplomas include a considerable amount of theory and academic work leading towards entry to the emergency services such as the police etc.

The NCFE qualifications are more hands-on, with lots of physical exercise and outdoor activities for those who want to go into the armed forces.

Success on the national diploma can also take you onto HE either at DVC or university.

# Skillbase



If you are likely to leave school with a few or no GCSEs and don't know what to do, or if you found learning difficult, had a lot of time off or have other learning needs, one of the Skillbase courses may be a way forward for you.

We offer the general Skillbase course at different levels such as entry 1, 2 and 3. Depending on what your personal needs are, Skillbase lets you try several different subject areas so that you can see what you enjoy doing.

If you know what you want but don't have the entry requirements, or have additional learning needs, we offer Skillbase Vocational.

We will help you to find which subject and courses are for you and build confidence in your own skills and abilities. You will work on projects and activities to develop your reading, writing and numeracy skills, which will help you to move onto the next step such as further study or work.

## You will experience:

- Work placements
- Day visits
- An individual timetable to suit your needs
- One to one support
- Friendly atmosphere
- Experience and study several subjects
- Vocational tasters

These courses may last between one and three years depending on the progress you make while you are with us.

## You could gain:

- NCFE Certificate in Personal Development
- NCFE Certificate in ICT
- NCFE Certificate in Making Progress
- NCFE Certificate in Adult Literacy and Numeracy
- NCFE Certificate in Working Together
- NCFE Certificate in Problem Solving

## You can also study a wide range of other subjects including:

- Public Services
- Sport
- Health and Beauty
- BTEC Introductory IT
- Health and Social Care

Please note that we also offer pre-entry provision for students with more complex needs.





# Sport and Physical Recreation



We offer an exciting range of full-time courses for people who are interested in a career in the sport and leisure industry. The college's excellent sport facilities include a full-size floodlit synthetic turf pitch, sports hall, fitness suite, floodlit tennis courts and two grass pitches.

The college is also a Centre of Vocational Excellence for the Leisure Service Industries, the only such facility in the Yorkshire and Humberside region. This status has enabled the college to develop facilities and make all of our classrooms fully interactive.

Most students will take part in work experience, which in the past has involved students working within Barnsley and Sheffield Wednesday Football Clubs as well as in PE departments of South Yorkshire schools. To further build on these opportunities, we offer a number of excursions, which may include Old Trafford, Wimbledon, the Velodrome and Stamford Bridge alongside events like the PE conference at Westminster. Our sporting residential visit to Spain combines lots of fixtures with visits to the Camp Nou, in Barcelona and Port Aventura which is a theme park similar to Alton Towers.

You can also take part in recreational sport activities on a weekly basis. The college is a member of British Colleges Sport, which runs a series of local, regional and national competitions as well as competitions against local colleges, which take place on Wednesday afternoons.

## Full-time Sport and Physical Recreation courses:

- BTEC National Certificate in Sport (Development, Coaching and Fitness)
- BTEC First Diploma in Sport
- NCFE Certificate in Exercise Studies Level 1
- NCFE Certificate in Coaching Level 2
- City and Guilds Certificate in Sport and Leisure Level 1

Success on the national certificate can also take you onto HE either at DVC or university.



# Travel and Tourism



If you want to work in the field of travel and tourism, we can offer an excellent way in to your career. We are the only Centre of Vocational Excellence for the Leisure Service Industry within the Yorkshire and Humberside region. What does this mean?... It simply means that we're good at what we do!

You may want to work in a travel agency, become an overseas rep, a tour guide or work on an airline. Whatever your ambition, our experienced staff can help you get there. Past students now work for major tour operators, airlines, hotel chains and visitor attractions. Many of our students also go onto HE.

With our wide range of courses, we can offer you a place whatever your exam results.

## We offer:

- Reduced cost visits to overseas destinations. Past visits have included New York, Florida, Toronto, Cyprus and Iceland
- Visits to major tourist attractions in Britain such as York Dungeons and the Travel Show Exhibition in London
- Extra travel related options such as Air Cabin Crew, Resort Reps, Organising an Event, Airport Ground Handling
- Guaranteed interviews with major travel operators on successful completion of specific courses

## Full-time Travel and Tourism courses:

- Level 1 Award or Diploma in Travel and Tourism
- Level 2 Award or Diploma in Travel and Tourism (with the possibility of undertaking a Travel Agency NVQ)
- Level 3 Award, Certificate, Diploma or Advanced National Diploma in Travel and Tourism

Success on the advanced national diploma can also take you onto HE either at DVC or university.



# Welding and Fabrication

Our welding qualifications will give you the skills and knowledge for a career in welding.

The courses will give you hands on experience in well equipped workshops as well as some theory in classroom sessions. You'll learn some essential welding skills including preparation techniques, welding technology, gas welding and much more.

## Full-time Welding courses:

- City and Guilds Welding and Fabrication qualifications and Welder Approval tests
- NVQ Welding and Fabrication Level 1
- NVQ Welding and Fabrication Level 2
- ASME 1X (American Society of Mechanical Engineers) Level 3

## You may also gain additional qualifications in:

- Abrasive Wheels (College Certificate)
- Health and Safety Certificate



# How to find us

## Where we are

Most students are based at the Manvers Campus, towards the bottom of Golden Smithies Lane in the area known as Manvers. Catering, Skillbase and some Art and Beauty courses are based at the Rockingham Centre, which is in Wath town centre, two minutes walk from the Wath Bus Interchange.

## Bus information

The Manvers Shuttle 200 bus service runs regularly throughout the day and evening from Wath, Swinton and Mexborough Interchanges to outside the college. It offers a subsidised fare to college students when you show your college ID card.

If you travel to college by bus there are a range of travel passes which are available to help reduce the cost. These include:

- **16 - 18 Student Travel Pass**

Allows students undertaking full-time courses to travel by bus, train or tram at a discounted rate

- **16 - 19 TravelMaster**

Issued by SYPTE to any young person aged between 16 and 19. Allows unlimited travel by bus, train or tram throughout South Yorkshire at a reduced rate.

- **Student TravelMaster**

Allows unlimited travel by bus, train or tram throughout South Yorkshire at discounted rates.

For more information on public transport contact Traveline on **01709 515151** or visit [www.travelsouthyorkshire.com](http://www.travelsouthyorkshire.com)

## Post 16 Transport Policy

Each borough has its own Post 16 Transport Policy - Rotherham, Barnsley, Doncaster and Sheffield etc. These tell you about your entitlement to support for transport to carry on with your learning, depending on where you live and your circumstances. Ask your Local Education Authority for a copy of its policy.

## Free car parking

If you have a car there are plenty of free car parking spaces, but we do have a parking permit system. We have CCTV installed to help protect vehicles from theft and vandalism.









Dearne  
Valley



College

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